



Pakistan Petroleum Limited

21:59 Pakistan Time

Date & Time Of Print: 29/04/2022 21:59:19 - Time Zone: Pakistan Time
Buyer Organisation: Pakistan Petroleum Limited

OVERVIEW

Code	rfq_21425
Title	PD/GEN/PP/21425/22 - Supply of Flatbed Documents Scanner (PPRA)
Description	PD/GEN/PP/21425/22 - Supply of Flatbed Documents Scanner (PPRA) Please refer PR No. 10176874
Status	Running

RFQ SETTINGS

Online Response Required:	Yes
Event Currency	PKR
Allow Bidding Group Response	No
Publication	29/04/2022 11:20:43
Closing	10/05/2022 15:00:00
Time Limit for Expressing Interest	10/05/2022 15:00:00
Awarding Strategy	Best Price

ATTACHMENTS

Path	Description	Folder Size		
root (5)		21,889 KB		
Filename	Downloadable	Last Modification Date	Description	File Size
Guidlines for Visitors.pdf	Yes	18/04/2022		18,958 KB
Instructions TCs For Procurement Of Materials.pdf	Yes	18/04/2022		393 KB
Instructions TCs For Procurement Of Services.pdf	Yes	18/04/2022		662 KB
Supplier User Guide - Responding to Online Tenders_1.pdf	Yes	18/04/2022		1,220 KB
Supplier User Guide - Using the Messaging Tool_1.pdf	Yes	18/04/2022		658 KB

ENVELOPES

Qualification Envelope	No
Technical Envelope	Yes
Commercial Envelope	Yes

TECHNICAL ENVELOPE

General Attachments
Allowed

QUESTIONS RELATED TO ITEM SPECIFICATIONS:

Question	Description
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NOTE	<p>01) The available attachments in attachment section constitute an integral part of this Tender/RFQ, which include mandatory requirement for online bid submission through Tejari and all other requirements</p> <p>02) For the purposes of comparison of bids quoted in different currencies, the price shall be converted into a single currency selected by PPL. The rate of exchange shall be fixed of selling (exchange) rate, prevailing on the date of opening of bids, as notified by the State Bank of Pakistan on that day.</p> <p>03) The rates submitted by bidder will be final & no change / rate escalation will be acceptable.</p> <p>04) By submission of online tendering documents. Bidders are hereby agrees to and accept all the terms and conditions governing this tender / RFQ.</p> <p>05) Conditional tenders will not be accepted</p> <p>06) Any query done one day before/on bid closing date will not be entertained.</p> <p>Below is the list of required items. Respond if you are quoting for same specs or a variant.</p>	
Question	Description	Question Type
0010176874-99-00010	Flatbed A3 Size Documents Scanner ===== * Media Support: A3 scanning * Scanning Capacity: 200 images / sheets per minute * Flatbed: yes * Scanning software: included * Resolution: 600dpi * Scanning side: Simplex, Duplex, Skip blank pages * Interface: USB 3 * Power requirements: AC 220-240V (50/60Hz) * Warranty: 3 years * Origin: Europe / US	Option List
Brand	Please provide brand name of quoted scanner	Text
Model	Please provide model of quoted scanner	Text
Prodeuct documents	Please provide relevant product document	Attachment

OTHER MANDATORY REQUIRMENTS

Question	Description	Question Type
Bid Validity	Please provide validity of your bid which should not be less than 90 days	Date
Delivery Period	Please provide earliest possible delivery period	Text
Payment Terms	Net 30 Days Credit, please confirm.	Text
Supporting Document	Please attach supporting documents (if required)	Attachment
Bid Bond Requirement	Please confirm if total bid value is more than Rs.2.0 Million, if yes, your bid should be accompanied with a Bid Bond / Pay-Order of 2% of your bid amount, otherwise your bid will not be considered. Original bid bond shall be submitted separately on day of opening of technical bid.	Yes/No Value
Un-priced copy of Bid Bond	Please attached un-priced copy of bid bond / pay order (if applicable)	Attachment
How To Submit Bid	Please note that only online bidding (Technical + Commercial) is acceptable and no hard copies are required except Bid Bond in original as earnest money by Hand or Courier to the below address: Tender Ref: _____ Title: _____ General Manager Procurement Attn: Mr. Ajmal Khan [DCPO], Procurement Department, 4th Floor, P.I.D.C. House, Doctor Ziauddin Ahmed Road, Karachi - Pakistan Direct Lines: 92-21-35232551 / 35232578	Yes/No Value

Performance Guarantee (PG) – 10%	The Seller is required to provide at his own cost, a Performance Guarantee (text draft will be provided with purchase order) in the form of a Bank Guarantee issued by a PPL's approved bank operating in Pakistan equivalent to 10% of the total CFR Value of the Purchase Order, within ten (10) days of receipt of the Purchase Order (PO). The Seller shall extend the validity of the Bid Bond accordingly as required till submission of Performance Guarantee. This will serve to guarantee that the material is delivered as per schedule of requirement and the performance of the equipment ordered. The Performance Guarantee must remain valid for at least 18 months after the date of last shipment or 12 months after the commissioning of the equipment whichever is earlier. If Seller is unable to meet its obligations as per the tender / RFQ / Purchase Order, the Performance Guarantee may be required to be extended or otherwise encashed as per Company's discretion.	Yes/No Value
Liquidated Damages	The Seller is required to undertake to effect shipment of the equipment as specified in order and otherwise in conformity with the provisions of the contract resulting from this order. Should the Seller fail to effect shipment by the quoted delivery period, due to any reason other than force majeure, the buyer (Pakistan Petroleum Limited) shall be entitled to recover 1% of C&F Value of the delayed shipment for each week of delay by way of liquidated damages subject to a maximum of 5% of the total value of order. A part of a week shall be treated as whole week for the purpose of determining the number of weeks under the above clause.	Yes/No Value
Standard Terms & Conditions and other attachments	By selecting "Yes" it will be assumed that you have read and reviewed all attached documents and accept our all terms & conditions, which are available in "Attachments => Visible to Supplier" or attached anywhere else in Technical / Commercial response forms.	Yes/No Value
Deviation Remarks	Provide clear details / list down deviation comments / remarks / notes against corresponding requirement / point(s) of our technical / commercial response form or write "No Deviation" otherwise.	Text
PPL's Discretion	1. Company reserves the right to accept or reject any or all the Tenders / Applications or cancel the tender. However, may be re-floated, if requirement persists. 2. It's PPL discretion to revise quantities, which may either be increased or decreased at the time of pre or post award of contract.	Yes/No Value

COMMERCIAL ENVELOPE

General Attachments
Allowed

LIST OF MATERIALS

Code	Description	Last PO No / Date / Item Remarks	Unit of Measurement	Quantity
0010176874-99-00010	Flatbed A3 Size Documents Scanner Detail Specifications as per Technical Envelope		EA	1
Sales / Services Tax %	Total (Inclusive Sales Tax)			
Section total included in total?				Yes

OTHER TERMS

Question	Description	Question Type
2% Bid Money	Attach scanned copy of Bid Bond / Pay order equivalent to 2% of total bid value (if applicable)	Attachment